

## **CT EEB Executive Secretary 2020-2023 RFP Questions and Answers**

### **Answers Provided 4/15/2020 based on questions received by 4/8/2020**

**Q1:** Need clarification regarding conflict of interest. We provide services to Eversource and UIL however the candidate whom we are proposing for the Executive Secretary's role will not be involved in any kind of projects or services to the Utilities. Would this be acceptable?

**A1:** This scenario does not automatically disqualify the proposal; however, more information is necessary to make a final determination. Please disclose the services you currently provide to Eversource and UIL. Additionally, please describe how you will manage any potential conflicts of interest that may arise between those services and the role of the Executive Secretary. Additionally, please comment on why there should or should not be any conflict of interest.

**Q2:** Considering the current COVID-19 crisis, are there any plans for EEB meetings to be remote meetings for the rest of the year?

**A2:** Currently the EEB meetings are remote based on guidelines provided by State of CT. We will follow guidelines provided by the State of CT, including any Executive Orders created by the Governor including social distancing guidelines.

**Q3:** Can you please clarify this statement "respondents should include a proposal for establishing a physical presence in the State as necessary to successfully fulfill the responsibilities?" Does that mean an out-of-state candidate can include potential moving expenses in the proposal?

**A3:** Candidates with a CT office and/or staff located in CT are preferred. The respondent's proposal may include any travel expenses (flights, mileage, etc.) per the EEB's allowable expense rate structure in order to make the CT meetings in person when they are no longer held remotely due to Covid-19. However, keep in mind these expenses become part of the competitive total bid price. Moving expenses are not considered eligible expenses per this RFP.