



**EEB Evaluation Committee
Monthly Meeting**

Tuesday, November 12, 2013 – 10:00-11:30 am
Commissioners' Conference Room, 2nd Floor
Department of Energy and Environmental Protection – Public Utilities Regulatory Authority
10 Franklin Square, New Britain, Connecticut

MINUTES¹

Present: Jamie Howland (Chair), Taren O'Connor, Diane Duva (DEEP) [EEB]; Geoff Embree, Paul Gray Joe Swift (Phone) [Utilities]; Scott Dimetrosky, Lori Lewis, Lisa Skumatz [Consultants – Phone]; Tim Cole (Scribe)

1. Public Comment – There were no public comments.
2. Approval of Minutes – October 7, 2013 Evaluation Committee meeting – Due to lack of a quorum of voting members, it was agreed to circulate the draft minutes for an electronic vote.
3. Process review / walk-through
 - Lisa Skumatz provided an update on current project review stages and technical meetings now on the list² –
 - Regarding the draft report on the R5 Weatherization Baseline study, she noted that questions had come up regarding the timing and procedure for requests for technical meetings in light of the fact this study was not yet at the final filing stage. On behalf of OCC, Taren O'Connor agreed to resubmit the request for a technical meeting at the appropriate time. Jamie Howland noted that the Committee had agreed to make technical meetings automatic for process and impact evaluations. Ms. O'Connor requested that this policy be established as the default within the deadlines spelled out in the Evaluation Roadmap. Ms. Skumatz agreed with the suggestion. Mr. Howland suggested that language be added to the effect that “under extenuating circumstances the Committee may choose to modify these deadlines.” Ms. Skumatz agreed to draft language to clarify these points.
 - Regarding the process for moving forward with projects approved in Plan, Ms. Skumatz directed the Committee's attention to the section in the memo on the review of proposed scopes of work for planned projects. The intent is to establish an orderly and expeditious process allowing for meaningful Committee input while using time efficiently. She noted that Lori Lewis did a “trial run” on this last week regarding projects C11, C12, C17 and C18. Ms. O'Connor and Mr. Howland indicated their strong approval for the approach the consulting team is taking, providing one-page reviews of each scope in advance of the Committee's consideration for approval.
4. Update on Status of Projects – Ms. Skumatz facilitated a “walk-through” of the active projects now underway or soon to be launched, with a focus on changes since the last report.³

¹ Meeting Materials Available at Box.net folder <https://app.box.com/s/dmifnwxwqx9t5oichc06>

² CT_ReportStepsOne-PageReviewSummaryMemo_v2

³ CT_ProjUpdateNov2013_v18; CT_ProjGanttChartNov2013_v18

- Ms. Lewis presented a review of the C&I projects on the list, offering the following highlights:
 - C9. Small Business impact Study – The project is now out in the field. The KEMA team has requested a little more time. The consultants support this request, wishing to ensure the results good results of the study are good. A draft report is expected in December and the technical meeting will likely be scheduled for late winter.
 - C10. Small Business Data Mining – The request for data has been submitted to the companies and is in line behind the request for HERS data.
 - C11. Small Business Barriers Study focusing on program cancellations, financing and repeat participation. This is one of the studies now needing Committee approval. It is the first of the planned market research studies and was modified from a previous concept as a result of interviews conducted over the summer. Data from the pending data request is needed, but once in hand relatively quick results are expected.
 - C12. Small Business Barriers Study focusing on limited English and low income target markets / phase 2 – This study is not waiting on the data request. The team is recommending more in depth interviews with community organizations contacted over the summer. 20 interviews have been completed, 19 are on the list that are yet to do. The contractor requested an extension, which has been approved. Some of the organizations originally listed have recommended others to interview instead. A total of 71 organizations are now on the list.
 - C13. Large C&I Quick Start Market Assessment / Trend Analysis has been completed.
 - C14. Energy Opportunities Impact and Process Evaluation – The draft of the report is in. Ms. Lewis will present a review draft ready for comment by the December Committee meeting. This study will require a technical meeting.
 - C17. C&I Market Assessment – This is the planned larger market assessment, which will study specific markets through a series of steps. Results should not be expected before summer 2014. Stressing the importance of this study, Mr. Howland inquired whether the C&I Committee has had ample opportunity to provide full input with regard to information it hopes to obtain through the study. Ms. Lewis indicated that the previous week’s conference call covered this. She plans to communicate with Amy Thompson about encouraging all interested stakeholders to submit comments. Mr. Howland underscored his desire to ensure others are fully heard from. Ms. Lewis noted that there are two more stops along the way during the scoping process. Geoff Embree noted that the CL&P team is happy that Tim Simmonds had a chance to take part in the conference call.
 - C18. Small Business Energy Advantage Process Evaluation – Referencing the project description included in the meeting packet, Ms. Lewis noted that this study was included already in the 2013 Evaluation Plan and the team would like to get moving with it as soon as possible, once the Committee votes to approve it.⁴
 - The Committee agreed to conduct an electronic vote to obtain voting members’ approval to move forward with C12, C11, C17 and C18. Tim Cole agreed to initiate the electronic vote out today, with a deadline of close of business Friday.

⁴ C18- Project Description SBEA Process eval 11-6-2013 v2

- Scott Dimetrosky provided a review of Residential Projects now on his list –
 - R3. Regional Lighting Hours of Use study – NMR has collected the required data but has requested an extension on the producing the final report. Mr. Dimetrosky has asked that they send out a memo with the key findings soon. They have agreed to do so by December 13 and to provide the full report by January 17.
 - R7. Ground Source Heat Pump Impact Study and Market Assessment – Mr. Dimetrosky has received and reviewed a draft a report. He has sent his comments to KEMA and will meet with them this week to go over them. He believes it would be helpful to understand better what the savings assumptions were in order to come up with a savings realization rate. He plans to have a draft ready for comment to the Committee for review next week. He noted that CEFIA is also involved in this project and has provided comments as well.
 - R8. Central Air Conditioning – This is two year project which is moving forward on track.
 - R86. Regional Lighting Net to Gross study – This is a new project for which a one-page project description is included in the packet.⁵ Mr. Dimetrosky believes it is advantageous to coordinate with the study planned in Massachusetts. He expects to receive the first draft of their plan this week, and would like to get this project formally into the planning stage. Mr. Howland inquired whether residential consultant Glenn Reed had had a chance to review the proposed project. Mr. Dimetrosky indicated that he had not but would be happy to coordinate with him. Mr. Howland noted that he is particularly concerned that Mr. Reed be comfortable with how the study deals with the fact the LED market has shifted. It was agreed to conduct an electronic vote to approve this study once Mr. Dimetrosky had secured input from Mr. Reed.
- Ms. Skumatz offered updates on the projects she coordinates –
 - R4. HES Persistence and Process Evaluations – There have been some changes in the scope. A one-page project description will be provided to the committee later this month so a conference call can be scheduled before the next Committee meeting.
 - R5. Weatherization Baseline Study – Comments have been coming in on the draft currently out for review. Some of them address issues outside the scope of the study, but may be issues that will be addressed in planned potential study. She is now doing a final review and making edits. She expects the revised final report will be complete by the middle of December.
 - R15. Residential Single Family "Potential" – Oil, Natural Gas, and Electric Baseline study – The technical section of the scope was completed this month. The cost effectiveness section will be provided later.
 - R16. HES/HES-IE Impact Evaluation & EUL study – There have been issues getting the necessary data. The utilities are working on this, however the schedule will be affected if the data is not available soon. Once the data is in Ms. Skumatz will let the Committee know how schedule is impacted.

5. Invoice & tracking update –

- Ms. Skumatz regretted not being able to provide an up-to-date status report on how billings compare to workplan, but indicated she will provide an update at the Committee's next meeting.

⁵ R86 - Lighting NTG - project description 11-7-2013

- Mr. Embree observed that many studies are coming due in the next couple months and inquired whether the team will have the capacity and budget need to get all the work done. Ms. Skumatz responded that she had not yet looked closely at this, but indicated she would be happy to provide an estimate on how budget and capacity will be impacted by the workflow. Mr. Dimetrosky commented that it helps that the team has three members and can leverage each other's strengths.
6. Revisit / Update on DEEP Decision: implications / highlights for evaluation –
- Ms. Skumatz invited Diane Duva to provide pertinent highlights from the decision. Ms. Duva commented that DEEP tried to incorporate the input received, and made an effort to cleaned up inconsistencies in the draft decision. She noted that the department specifically referenced the 2014-16 Evaluation Plan recently approved by the EEB, which enabled them to use actual budget numbers rather than place holders and to include them in decision budgets. Ms. Skumatz noted that the team plans to get together to look at the items that have not been fully detailed in the decision and will coordinate with committee once they have an analysis.
7. Other
- Ms. Skumatz reported that Ms. Lewis has been attending NEEP discussions about upcoming load shape studies. She highlighted the importance of separating load shape studies from what is covered by impact studies and long-term persistence studies. She further noted that members of the team are monitoring other NEEP projects, which will be included in the monthly Gantt chart going forward.
 - Ms. Lewis raised the issue about whether a compliance filing letter on billing analyses per PURA's Order no. 7 in docket 10-10-03 would still be required by the end of the year. Ms. Duva responded that DEEP is requesting that PURA to rescind the order in line with a number of other legislatively mandated changes. Mr. Howland inquired whether the point would be clarified before the December Committee meeting. Ms. Duva indicated that it would. DEEP has made a list of orders to be rescinded because they are now included in the C&LM plan approved by the department. Mr. Embree agreed to convey this information to CL&P's regulatory department, which had first raised the issue.

Respectfully submitted,

Timothy Cole, EEB Executive Secretary
Scribe